



Role Description

Role:	Community Café Assistant
Location:	Cosy Crow Café, Deckham Village Hall
Hours:	Wednesdays 12:15 pm – 3 pm
Responsible to:	Activities and Volunteering Coordinator
Role purpose:	<p>The Cosy Crow Café is a community café run by Gateshead Older People's Assembly. The café is open to the public and operates on a "pay what you can afford" basis. The aim of the café is to provide healthy, delicious, and affordable meals and snacks and to serve as an active social hub for those living in the surrounding areas. In line with the Assembly's strategic plan, the café also serves to provide meaningful volunteer opportunities and address the issues of malnutrition and loneliness and social isolation amongst older people living in Gateshead.</p>
Key Tasks:	<p>The café assistant will be responsible for</p> <ul style="list-style-type: none">• Serving meals to café customers (including preparation of tea and coffee).• General tidying of the café before and after service.• Maintaining high standards of cleanliness, hygiene, and presentation in the café and kitchen during opening hours.• Using all kitchen equipment correctly (training will be provided) and report any damaged or faulty equipment to the Activities and Volunteering Coordinator.• Complying fully with all health and safety and food hygiene regulations at all times.
Desirable qualities	<p>We welcome enquiries from anyone interested in volunteering with us, especially if you are:</p> <ul style="list-style-type: none">• Enthusiastic about working in a community café environment.• Friendly and approachable with a commitment to providing excellent customer service.• Presentable with excellent personal hygiene.• Able to relate to individuals of all ages and backgrounds.• Willing to undertake appropriate training.• Honest, reliable, and trustworthy, and able to make a regular commitment to volunteering.• Prepared to work within all of Gateshead Older People's Assembly's policies and procedures.
For more info:	<p>Please contact Lola McPartland (Activities and Volunteering Coordinator) on 0191 438 1721 or lola@gatesheadopa.org.uk</p>